

ENERGY, ENVIRONMENTAL AND SPATIAL PLANNING - ENVIRONMENTAL RESOURCE MANAGEMENT - ENVIRONMENTAL AND HERITAGE MANAGEMENT								
	SERVICES RENDERED	UNIT	REMARKS					
				2015/16 Recalculated excl. VAT	2015/16 R incl. VAT	VAT Yes/No	2016/17 Recalculated excl. VAT	2016/17 R incl. VAT
1	OUTDOOR ADVERTISING & SIGNAGE FEES [m ² unit below is per m ² of advert face]							
1.1	<u>GENERAL OUTDOOR ADVERTISING SIGNAGE APPLICATION FEES</u>							
1.1.1	Request for Designation of a site/area to permit a Loose Portable or Transit sign type requiring 'designated site';	per site/area		566.23	645.50	y	599.65	683.60
1.1.2	Other requests for redesignation for larger illumination or internal illumination	per 18m.sq. or part thereof		566.23	645.50	y	599.65	683.60
1.1.3	Outdoor Advertising Waiver application fee - where a specific waiver is possible in terms of the Outdoor Advertising and Signage By-Law, amendment of a specific condition of approval, in addition to fees set out in these tariffs, payable on receipt of application where waiver from the standard requirements is requested, in:	per waiver application		566.23	645.50	y	599.65	683.60
1.1.4	Application for extension/of lapsing date of unexercised signage permission - sign not yet erected	per application		50% of assessment fee for new sign as set out below in 1.2	50% of assessment fee for new sign as set out below in 1.2	y	50% of assessment fee for new sign as set out below in 1.2	50% of assessment fee for new sign as set out below in 1.2
1.1.5	Application by non-profit body for a reduction in or waiver of fees	per application		No Charge	No Charge	y	No Charge	No Charge
1.1.6	Commercial Signage Master Plan/Event Signage Master Plan Fee	per application	Where no registered non-profit body is hosting an event.	921.05	1,050.00	y	975.35	1,111.90
1.1.7	Non-Profit Body Event Signage Master Plan Fee	per application		277.37	316.20	y	293.77	334.90

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1.2	<u>LOCALITY-BOUND & THIRD PARTY COMMERCIAL SIGNAGE APPLICATION FEES</u>		Includes new application and Change of graphics (where original Approval was granted for custom-made and/or fixed graphics) or alter or to add to an existing approved sign					
1.2.1	Applications for commercial signs with display period more than 3 months:		Schedule 2 Billboards					
			Schedule 3 Locality bound freestanding and composite signs and Locality Bound farm signs					
			Schedule 4 Signs attached to walls of buildings Signs and Signs on Street Furniture – Flat & Projecting signs					
			Schedule 5 Sky signs					
			Schedule 6 Roof signs					
			Schedule 7 Signs on a verandah, balcony, canopy, supporting columns, pillars and posts					
			Schedule 8 Signs on boundary walls, fences and construction sites					
a	Application Fee: locality bound	per m ²		69.91	79.70	y	74.04	84.40
b	Application Fee : third Party	per m ²		122.02	139.10	y	129.21	147.30
c	Approval & Monitoring Fee : third Party	per m ² per month of fixed display	Payable before issuing of approval	7.11	8.10	y	7.54	8.60
d	Encroachment Fee: 1st Party locality bound on adjacent site	per m ² /per annum		346.93	395.50	y	367.37	418.80

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e	Encroachment Fee: third party advertising	per m ² /per annum	Half of the monthly rate is applicable where the City is one of two owners; Unless an alternative MONTHLY ENCROACHMENT CONCESSION contribution is determined; [a] by a competitive public supply chain process, or [b] by the Applicant lodging its signs' MONTHLY RATES CARDS with the City in which case either; (i.) 35% of the Rates Card / month shall be payable where the City is the only property owner of the sign & projector/source site; or (ii.) 17.5% of the Rates Card / month shall be payable where the City is one of two property owners of the sign & projector/source site	409.91	467.30	y	434.12	494.90
1.2.2	Projected/ laser signage (fees for the projection area)							
a	Application Fee: locality bound	per m ²		85.53	97.50	y	90.53	103.20
b	Application Fee : third party	per m ²		149.74	170.70	y	158.60	180.80
c	Approval & Monitoring Fee : third party	per m ² per month	Payable before issuing of approval	4.04	4.60	y	4.30	4.90
d	Encroachment Fee: locality bound on adjacent site:	per m ² /per annum		346.93	395.50	y	367.37	418.80

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e	Encroachment Fee: third party advertising :	per m ² /per annum	Half of the monthly rate is applicable where the City is one of two owners; Unless an alternative MONTHLY ENCROACHMENT CONCESSION contribution is determined; [a] by a competitive public supply chain process, or [b] by the Applicant lodging its signs' MONTHLY RATES CARDS with the City in which case either; (i.) 35% of the Rates Card / month shall be payable where the City is the only property owner of the sign & projector/source site; or (ii.) 17.5% of the Rates Card / month shall be payable where the City is one of two property owners of the sign & projector/source site	409.91	467.30	y	434.12	494.90
1.2.3	Annual Fees							
a	Newspaper Registration Fee	per newspaper per annum and per newspaper group	Schedule 9 Newspaper Headline posters	1,589.56	1,812.10	y	1,683.33	1,919.00
b	Estate Agents and Property Marketing signs:		Schedule 12 Estate Agent Signs					
b.i	Re-registration of fully certified agent and re-registration of intern agent under the auspices of the registered principal agent : Renewal - Annual Re-registration & application Fee plus 6 Directional Board Permits	Per (each Principal, Full, and Intern agent / auctioneer) in a branch / per annum.	PER Principal agent, and full status agent registered in previous year (Principal or full status Agent FFC) and Per Previously Registered Intern Agent/ (Intern Agent Ffc) Auctioneer Under The Auspices Of The Registered Principal Agent	1,000.00	1,140.00	y	1,059.04	1,207.30

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				Recalculated	R	Yes/No	Recalculated	R
				excl. VAT	incl. VAT		excl. VAT	incl. VAT
b.ii	New registration of fully certified agent and new intern agents: Annual Application Fee under the auspices of the registered principal agent : New Annual Registration Fee & application Fee plus 6 Directional Board Permits	Per (each Principal, Full, and Intern agent / auctioneer) in a branch / per annum.	PER Principal agent, and full status agent -new Registration (Principal or full status Agent FFC) and PER NEW INTERN AGENT/ (Intern Agent FFC) AUCTIONEER UNDER THE AUSPICES OF THE REGISTERED PRINCIPAL AGENT for permission to display directional boards. MUST be submitted with (copy of) Principal Agent City Registration & their FFC.	1,589.56	1,812.10	y	1,683.33	1,919.00
c	Private Sellers of properties where no agents are involved. Where the registered owner of a property markets/shows the property concerned. Also for 'consultant-supplied' "no-commission/private sale" directional boards - MAY NOT BE displayed in conjunction with any other agents directional boards.	per sheet of 3 Directional permit stickers		221.84	252.90	y	234.91	267.80
1.2.4	Loose portable signs		Schedule 13 Loose portable signs					
a	Application and Encroachment Fee	per month	Payment to be made in advance.	204.91	233.60	y	217.02	247.40
1.3	<u>TEMPORARY SIGNS (1 DAY to 3 MONTHS LAPSE DATE) SPECIAL SIGNAGE TYPES - OUTDOOR ADVERTISING SIGNAGE APPLICATION FEES</u>							
1.3.1	Applications for temporary NPB & commercial signs with display period of up to 3 months:		Schedule 10 Banners, flags and balloons Schedule 11 Posters					
	Banners, flags, feather flags, balloons, inflatables etc		Swivel bracketed light-pole banners, Designated tied-banner sites, flags, feather flags, balloons					
a	NPB event or campaign (sign with up to 20% commercial sponsor's content)	per 3 m ²	No charge if City-hosted & organised	48.42	55.20	y	51.32	58.50

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				Recalculated	R	Yes/No	Recalculated	R
				excl. VAT	incl. VAT		excl. VAT	incl. VAT
b	Expo's and NPB event or campaign (sign with more than 20% commercial sponsor's content)	per 3 m ²	No charge if City-hosted & organised	102.46	116.80	y	108.51	123.70
c	1st Party commercial (on-premises) banner , flags, feather flags, balloons	per 3 m ²		129.82	148.00	y	137.46	156.70
d	3 rd Party banner, flags, feather flags, balloons	per m ²		122.02	139.10	y	129.21	147.30
1.3.2	Temporary Campaign and Event Posters; Category A. REFUNDABLE DEPOSIT Posters - non profit & community events and campaigns, where - (i) the host or campaign organiser is a Non- Profit Body, or (ii) the event is a live theatre production at a venue which has registered with the City as a theatre venue. Note that commercial sponsors' logo/ message is limited to a MAX of 10% of Poster area in this Category.							
a[1]	Deposit	Up to A3		1.40		n	1.50	
a[2]	Deposit	Up to A2		2.50		n	2.70	
a[3]	Deposit	> A2 (Posters up to max 0,9m ²)		7.20		n	7.60	
	Category A. FEE NOT REFUNDABLE							
a[4]	Approval & Monitoring Fee	Up to A3		No Charge	No Charge	y	No Charge	No Charge
a[5]	Approval & Monitoring Fee	Up to A2		3.68	4.20	y	3.86	4.40
a[6]	Approval & Monitoring Fee	> A2 (Posters up to max 0,9m ²)		8.51	9.70	y	9.04	10.30

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	Category B. REFUNDABLE DEPOSIT: Posters – International performances, expo's and temporary non-profit body advertisements for campaigns and forthcoming events with up to 20% commercial sponsors' content: Where the host or organiser is NOT a Non-Profit Body and the event or campaign is - (i) a trade expo (exposition, trade exhibition, consumer show, trade fair or trade show) open to the general public; (ii) for an international entertainer or performer live or "in concert", or (iii) primarily for a Non-Profit purpose (i.e fundraising or awareness raising) or relates to a sport, the arts, education, health or culture, despite the display of that poster being of a secondary commercial nature.							
b[1]	Deposit	Up to A3		16.40		n	17.40	
b[2]	Deposit	Up to A2		16.40		n	17.40	
b[3]	Deposit	> A2 (Posters up to max 0,9m ²)		16.40		n	17.40	
	Category B FEE NOT REFUNDABLE:							
b[4]	Approval & Monitoring Fee	Up to A3		16.40	18.70	y	17.37	19.80
b[5]	Approval & Monitoring Fee	Up to A2		32.98	37.60	y	34.91	39.80
b[6]	Approval & Monitoring Fee	> A2 (Posters up to max 0,9m ²)		49.91	56.90	y	52.89	60.30
	Category C – Special Permits							
c[1]	Extension or waiver of display period for Category A and B posters - additional NON-REFUNDABLE FEE	per poster		1.05	1.20	y	1.14	1.30
c[2]	Category A & B posters on the City's designated poster pillars.			No charge	No charge	y	No charge	No charge

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1.3.3	Advertising on Beach Umbrellas (or other display device).							
a	Application Fee - commercially branded beach umbrella (or other device) per unit	per umbrella		35.35	40.30	y	37.46	42.70
1.3.4	Advertising along the City's official Fanwalk							
a	NPB fanwalk event with commercial advertising master plan	per masterplan application		277.37	316.20	y	293.77	334.90
b	NPB application fee	per m ² /sign		35.35	40.30	y	37.46	42.70
c	Commercial fanwalk event master plan	per masterplan application		921.05	1,050.00	y	975.35	1,111.90
d	Commercial application fee	per m ² /sign		122.02	139.10	y	129.21	147.30
1.3.5	Other Temporary Signs not specified above		Incl. Schedule 14 Aerial signs, Schedule 15 Transit Advertising, Development boards, Property Marketing signs > 0.2m ² , Contractor's boards (eg. painters, roof maintenance, fencing, etc), Container Signs, Transit Signs, Inflatable Signs, new technology, etc.					
a	Application Fees: locality bound	per m ²		69.56	79.30	y	73.68	84.00
b	Application Fees: third party	per m ²		122.02	139.10	y	129.21	147.30
1.4	<u>FEES FOR NON-PROFIT BODY (NPB) APPLICATIONS</u>							
	Applications for NPB signs up to 18m ² maximum per side with display period more than 3 months:		<u>Display of:</u>					
			Schedule 16A Signs on Municipal Land/Buildings: A. Commercially sponsored signs, other than those referred to in section 62					
			Schedule 16B Signs on Municipal Land/Buildings: B. Sponsored signs					
			Schedule 16C Signs on Municipal Land/Buildings: C. non-profit signs					

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			Schedule 17 Signs by/for Non-Profit Bodies					
1.4.1	Application Fee	per m²		67.02	76.40	y	70.96	80.90
1.4.2	Approval & Monitoring Fee	per m² per month	Payable before issuing of approval	4.04	4.60	y	4.30	4.90
1.4.3	Encroachment Fee: locality-bound fee for adjacent site:	per m²/per annum		346.93	395.50	y	367.37	418.80
1.4.4	Encroachment Fee: third Party advertising :	per m² plus area of light arms/per annum	Half of the monthly rate is applicable where the City is one of two owners; Unless an alternative MONTHLY ENCROACHMENT CONCESSION contribution is determined; [a] by a competitive public supply chain process, or [b] by the Applicant lodging its signs' MONTHLY RATES CARDS with the City in which case either; (i.) 35% of the Rates Card / month shall be payable where the City is the only property owner of the sign & projector/source site; or (ii.) 17.5% of the Rates Card / month shall be payable where the City is one of two property owners of the sign & projector/source site	409.91	467.30	y	434.12	494.90
1.4.5	Signs on street furniture							
a	Signs on street furniture Application Fees	per sign	Unless an alternative contribution is determined by a competitive public supply chain process.	323.25	368.50	y	342.28	390.20

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b	Encroachment Fee: third party advertising on street furniture	per m ² /per annum	Unless an alternative MONTHLY ENCROACHMENT CONCESSION contribution is determined [a] by a competitive public supply chain process, or [b] by the Applicant lodging its signs' MONTHLY RATES CARDS with the City in which case 35% of the Rates Card / month shall be payable	409.91	467.30	y	434.12	494.90
c	Sponsors Logo or Quick Response (QR) Codes (or similar) on city land/ furniture or sign	per 12 month period per logo or QR Code	Unless an alternative contribution is determined by a competitive public supply chain process. Size of logo or Quick Reponse (QR) code to be decided by E&HM Branch.	35.35	40.30	y	37.46	42.70
d	NPB master plan application fee	per masterplan application		277.37	316.20	y	293.77	334.90
1.5	<u>SIGNAGE REMOVAL FEES AND CHARGES</u>		Sign may only be recovered on proof of payment of removal Fee					
1.5.1	<u>Week Day Removal Charges:</u> Charge for removal of and/or preparation of a report/evidence on unauthorised sign/poster/banner/commercial flag/balloon : (incl Company, venue, product charge) for removal of Estate Agents boards and newspaper headline posters: (UNPASTED)		For unauthorised signs < 1m ² and estate agent signs up to 400mm x 500mm					
a	Removal Fee: minimum, partial & maximum control area - Registered Estate Agents and registered Newspaper Headline posters	per sign		346.75	395.30	y	367.19	418.60
b	Removal Fee: minimum, partial & maximum control area - Unregistered Estate Agents and Unregistered Newspaper Headline posters	per sign		693.51	790.60	y	734.47	837.30

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1.5.2	<u>Week Day Removal Charges:</u> Charge for removal of and/or preparation of a report/evidence on unauthorised sign/poster/banner/commercial flag/balloon : (incl Company venue product charge for removal of Estate Agents boards and newspaper headline posters: PASTED		For unauthorised signs < 1m ² and estate agent signs up to 400mm x 500mm					
a	Removal Fee: minimum, partial & maximum control area - Registered Estate Agents and registered Newspaper Headline posters	per sign		497.81	567.50	y	527.19	601.00
b	Removal Fee: minimum, partial & maximum control area - Unregistered Estate Agents and Unregistered Newspaper Headline posters	per sign		995.61	1,135.00	y	1,054.39	1,202.00
1.5.3	<u>Week Day Removal Charges:</u> Charge for removal of other unauthorised advertising sign/poster/banner/commercial flag/balloon per sq metre advertising area (separate from any fine which may be imposed by the Courts), including loose portables, transits, estate agents boards bigger than 400mm x 500mm etc.		For unauthorised signs > 1m ² and estate agents signs bigger than 400mm x 500mm					
a	Removal Fees: minimum, partial & maximum control area	per m ²		346.75	395.30	y	367.19	418.60
b	Removal of affixing or mounting, additional fee	minimum per device		497.81	567.50	y	527.19	601.00
1.5.4	<u>Weekend Removal Charges:</u> Charge for removal of and/or preparation of a report/evidence on unauthorised sign/poster/banner/commercial flag/balloon : (incl Company, venue, product charge) for removal of Estate Agents boards and newspaper headline posters: (UNPASTED)		For unauthorised signs < 1m ² and estate agent signs up to 400mm x 500mm. This fee includes a 100% surcharge.					

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				excl. VAT	incl. VAT		excl. VAT	incl. VAT
a	Removal Fee: minimum, partial & maximum control area - Registered Estate Agents and registered Newspaper Headline posters	per sign		693.51	790.60	y	734.47	837.30
b	Removal Fee: minimum, partial & maximum control area - Unregistered Estate Agents and Unregistered Newspaper Headline posters	per sign		1,010.35	1,151.80	y	1,070.00	1,219.80
1.5.5	Weekend Removal Charges: Charge for removal of and/or preparation of a report/evidence on unauthorised sign/poster/banner/commercial flag/balloon : (incl Company, venue, product charge) for removal of Estate Agents boards and newspaper headline posters: (PASTED)		For unauthorised signs < 1m ² and estate agent signs up to 400mm x 500mm					
a	Removal Fee: minimum, partial & maximum control area - Registered Estate Agents and registered Newspaper Headline posters	per sign		995.61	1,135.00	y	1,054.39	1,202.00
b	Removal Fees: minimum, partial & maximum control area - Unregistered Estate Agents and Unregistered Newspaper Headline posters	per sign	This fee includes a 100% surcharge.	1,493.42	1,702.50	y	1,581.49	1,802.90
1.5.6	Weekend Removal Charges: Charge for removal of other unauthorised advertising sign/poster/banner/commercial flag/balloon per sq metre advertising area (separate from any fine which may be imposed by the Courts), including loose portables, transits, estate agents boards bigger than 400mm x 500mm etc.		For unauthorised signs > 1m ² and estate agents signs bigger than 400mm x 500mm					
a	Removal Fees: minimum, partial & maximum control area	per m ²		693.51	790.60	y	734.47	837.30
b	Removal of affixing or mounting, additional fee	minimum per device		995.61	1,135.00	y	1,054.39	1,202.00

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1.5.7	Removal of election posters		This fee only applies to election posters removed during official/general election periods . Outside of election periods the general removal fee will apply.					
a	Removal Fee: minimum, partial & maximum control area	per poster	Unpasted	86.67	98.80	y	91.75	104.60
b	Removal Fee: minimum, partial & maximum control area	per poster	Pasted	124.56	142.00	y	131.93	150.40
2	OTHER ENVIRONMENTAL & HERITAGE FEES							
2.1	Heritage Permit	per permit	National Heritage Resources Act : Section 48 & Chapter II (excluding Section 38) - subject to delegation of authority from Heritage Western Cape	300.00	342.00	y	317.72	362.20
2.2	Notification of Intent	per notification	National Heritage Resources Act : Section 38 (1) & (8) - subject to delegation of authority from Heritage Western Cape	300.00	342.00	y	317.72	362.20
2.3	Heritage Impact Assessment	per assessment	National Heritage Resources Act : Section 38(2), (3) & (8) - subject to delegation of authority from Heritage Western Cape	1,000.00	1,140.00	y	1,059.04	1,207.30
2.4	Hiring of Biodiversity Showcase Garden Environmental Education Centre (BSGEEC)		The hiring of the hall and kitchen is covered hereunder.					
2.4.1	Environmental Related Meetings, Events and Workshops							
a	Monday - Saturday 08:30 - 16:00	per day	Hall and Kitchen	No Charge	No Charge	y	No Charge	No Charge
b	Refundable deposit		Deposit will vary depending on amount of persons and event type.	100.00 - 5,000.00		n	100.00 - 5,000.00	
2.4.2	Non-Environmental Meetings, Events and Workshops							
a	Monday - Sunday 08:30 - 16:00	per day	Hall and Kitchen	1,057.02	1,205.00	y	1,119.39	1,276.10
b	Monday - Sunday 08:30 - 13:00 or 14:00 - 16:00	per half day	Hall and Kitchen	528.51	602.50	y	559.65	638.00
c	Monday - Sunday 18:00 - 23:00 After hours	per day	Hall and Kitchen	2,114.04	2,410.00	y	2,238.77	2,552.20

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d	Refundable deposit		Deposit will vary depending on amount of persons and event type.	100.00 - 5,000.00		n	100.00 - 5,000.00	
3	COMPLEXITY FEES							
3.1	Assessment of application with 1 Impact Assessment report. Evaluation of Impact Assessment	Additional fee per application	Surcharge for additional work on more complex applications, ie where either an EIA, a TIA or an HIA must be submitted as part of an application – this could either relate to a signage application or a HPOZ / HP or any other application	921.05	1,050.00	y	975.35	1,111.90
3.2	Assessment of application with more than 1 Impact Assessment report.	Additional fee per application	Surcharge for additional work on highly complex applications, ie where 2 or more impact assessments - any combination of an EIA, and/or a TIA and/or an HIA must be submitted as part of an application – this could either relate to a HPOZ / HP or any other application	2,114.04	2,410.00	y	2,238.77	2,552.20
4	ADVERTISING / PUBLIC CONSULTATION FEES		Where any application requires either press advertisement or registered notices					
4.1	Notice in the media (all other applications)	per notice		5,759.65	6,566.00	y	6,099.47	6,953.40
4.2	Serving of public participation notices							
4.2.1	1 to 2 notices		Revised practice.	124.56	142.00	y	131.58	150.00
4.2.2	3 to 5 notices		Revised practice.	239.47	273.00	y	253.51	289.00
4.2.3	6 to 10 notices		Revised practice.	454.39	518.00	y	481.58	549.00
4.2.4	11 to 25 notices		Revised practice.	1,004.39	1,145.00	y	1,064.04	1,213.00
4.2.5	26 to 50 notices		Revised practice.	1,842.98	2,101.00	y	1,951.75	2,225.00
4.2.6	After 50, every 50 notices (or part thereof) additional to first 50		Revised practice.	1,842.98	2,101.00	y	1,951.75	2,225.00
5	PRINTING / COPIES & INFORMATION PRODUCT FEES							
5.1	Copies of outdoor advertising and signage By-Law	per paper copy	Digital copies are not charged for.	91.93	104.80	y	97.37	111.00